

Division of Cannabis Regulation

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Major Changes Coming Soon Online Licensing Portal Access & Vehicle Registration Improvements

Cannabis Businesses Will Receive Access to An Online Licensing Portal

In ~~June and~~ July 2024 cannabis business establishments licensed by the Illinois Department of Agriculture (“licensees”) will begin receiving access to an online licensing portal where details such as account users, email contacts, mailing addresses, and certain license information can be viewed and maintained. Additional functionality will be introduced in stages. Primary email contacts on file with the Department will have access to login and see their account-level details as well as license copies and associated organizational information. After gaining access to the portal, the most critical initial step for licensees is to review their details for accuracy and completeness. It is imperative that contact emails and account users be reviewed and updated immediately to ensure the most appropriate individuals have the access they need and so contacts will receive future communications that will be sent from the Department. Note that the online transition requires previously assigned license numbers (“legacy” license numbers) be updated. See the Department’s public list of licenses found [here](#) for details regarding cannabis business entities and their associated license numbers.

Online Vehicle Registrations & Updates Go Live in ~~July~~ August 2024 (Pdf Vehicle Registrations Will End)

One of the first major processes to go live is online vehicle registrations, slated for July 16, 2024. At that time transporters will gain the ability to submit online vehicle registration applications and upload all required documentation. There will also be new functionality introduced to allow for registration updates and deactivations. This will mean no more pdf vehicle registration forms beginning July 16, 2024. The last day to submit the pdf version of the registration request is July 15, 2024. Pdf registration forms received thereafter will be rejected. Any requests deemed incomplete as of July 15, 2024 will be rejected and require online registration.

All Vehicles Must be Fully Registered Online

The improved online registration process will require additional details, photos, and attestations to ensure compliance with applicable regulations. Vehicles registered prior to ~~July 16, 2024~~ August 6, 2024 are considered “legacy” vehicle registrations. Those legacy registrations will be reflected in the online portal and may remain valid through December 31, 2024. When transporters initially login, only a portion of the online requirements will have been fulfilled for legacy vehicle registrations. Those incomplete registrations will require licensees to login and complete the remainder of the requirements through the update process. Legacy vehicle registrations discovered to be missing from the portal will require new online registration. Vehicles that are no longer active, but reflecting actively registered online, will require deactivation. To avoid disruptions, transporters must ensure all registrations for their active vehicles are complete and up to date in the portal before the end of the year. Keep in mind that once the online portal and the seed to sale traceability systems are fully integrated, only vehicles that have successfully completed online registration will be available for selection when creating transport manifests. More information will be provided soon.

What Steps Should Transporters Take to Prepare for The Online Transition?

- Have a list of active vehicles ready so your organization is prepared to complete each of their online registrations beginning in ~~July~~ August 2024.

- ☑ After gaining access to the portal, review your details for accuracy and completeness. Contact emails and account users require serious consideration to ensure the most appropriate individuals have the access they need and so contacts will receive future communications that may be sent from the Department.
- ☑ Once all vehicles are re-registered online, continue to maintain all current information by utilizing the vehicle update and deactivate options when necessary.
- ☑ Understand that if the steps identified in this communication are not fulfilled before January 2025, your organization may face disruptions impacting transporter operations.
- ☑ Continue monitoring your email and visit the Division of Cannabis Regulation's [What's Coming Next](#) page to subscribe for more updates from the Department which might include details about new services or training opportunities to help you navigate the new environment.

Questions related to this notice should be sent to the Division of Cannabis Regulation at AGR.CannabisTransporting@illinois.gov.



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